



## MEMORANDUM

**TO:** Superintendents and Charter School Sponsors

**FROM:** Melissa K. Ambre, Director  
Office of School Finance

**DATE:** July 16, 2010

**SUBJECT:** Survey of Consolidated Purchasing and Shared Services

This serves as a follow up to the July 2, 2010, memo regarding the Survey of Consolidated Purchasing and Shared Services. School corporations and charter schools are required to complete the survey by **July 30, 2010** for inclusion in the November 1 report required under I.C. 20-42.5.

The survey link is: <https://dc.doe.state.in.us/DOEOnline/main.aspx?pageid=252>. Please select the tab for School Finance.

The report includes the following information:

1. Consolidated purchasing arrangements used by multiple school corporations, through Educational Service Centers, and throughout Indiana;
2. Shared services arrangements used by multiple school corporations, through Educational Service Centers, and in the state as a whole; and
3. The efforts of school corporations to explore cooperatives, common management, or consolidations.

To accomplish a thorough survey of the State, it is necessary that questions be posed to Education Service Centers, school corporations, and charter schools, to assess all efforts to save money. Education Service Centers will provide a separate report detailing the information.

If you have questions regarding this survey, please contact Melissa Ambre at [mambre@doe.in.gov](mailto:mambre@doe.in.gov) or by telephone at 317-232-0840..